



**BOYS & GIRLS CLUB
OF McALLEN**

EMPLOYMENT APPLICATION

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

AN EQUAL OPPORTUNITY EMPLOYER

Date of Application _____/_____/_____

Social Security No _____ - _____ - _____ Date of Birth _____/_____/_____

Name _____

Last First Middle

Address _____

City _____ State _____ Zip _____

Work Phone No (_____) _____ Home Phone No (_____) _____

Current Drivers License No _____ State Issued _____

Position for which you are applying: _____

Type of employment (check one): Full-time () Part-time () Summer only ()

Volunteer employment (Y/N): _____ Date available to start: _____

Former Boys & Girls Club Employee: Yes () No ()

*If yes, give dates of employment and location: _____

Check highest education level attained.

() Not a high school graduate (Circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11 12

() High school graduate () GED

() Two or more years of college () Less than two years of college

() Bachelor's degree () Master's degree

() Other training or education _____

() Licenses/certifications held (list them): _____

Name of School and Location	Course of Study Major/Minor Field	Year of Graduation	Diploma, Degree, or Certificate

REFERENCES: Give the name of three persons other than relatives, whom you have known at least three years.

Name	Address	Business	Phone Number	Years Acquainted

Please provide a complete listing of all jobs or positions you have held in the past ten years. List most recent first. Attach additional sheets if necessary.

Name of Employer	Address/ Location	Position and Title	Dates of Employment	Reason for Leaving

Please list below references who may be contacted regarding your work history. Please include all managers/supervisors at the last two employing organizations who evaluated or supervised your performance.

Full Name of Reference	Employer Name/ Position or Title	Mailing Address	Phone Number

List specific skills and/or any machines or equipment you can operate. Include typing, speed and number of years experience.

1. _____

4. _____

2. _____

5. _____

3. _____

6. _____

Do you have a relative who is an employee of the Boys & Girls Club of McAllen?

No

Yes

*If yes, please give the name of relative and relationship:

Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)?

*If yes, please state where, when, and the nature of the offense:

I certify that the foregoing answers are true and correct to the best of my knowledge and belief, and I agree that my misstatement of/or omission as to a material fact will constitute grounds for immediate dismissal or rejection of my application. I hereby grant authorization to the Boys & Girls Club of McAllen to contact any person or organization for information and/or documents to verify the validity of any previous statement regarding my employment character and conduct. In consideration of furnishing any information as authorized by me, I hereby forgive and hold harmless any person responding to a request of such information from any and all liability relating to the release or communication of such information.

Signature of Applicant

Date